



All Attendees:

Barry Barnes (BB) Hazel Barnes (HB) Leslie Barnes (LB) Carol Boniface (CB) Ken Broomfield (KB) Jonathan Dancer (JD) Inspector Neil Durkan (ND) John Evans (JE) Derrick Frost (DF) Sue Frost (SF) Vivienne Gibson (VG) Louisa Hull (LH) Mary Irons (MI) Kelly James (KJ) Andrew Moffat (AM) Sally Pavey (SP) Ross Phillips (RP) Graham Sitton (GS) and Stephen Watts (SW) (19).

Those attendees who hold different roles outside of HDNWA are listed below.

Horsham District Council Neighbourhood Wardens: Carol Boniface (Supervisor for Neighbourhood Wardens) Ross Phillips & Louisa Hull, Pulborough Neighbourhood Wardens.

Sussex Police Neighbourhood Policing Team (NPT) Horsham, Adur and Worthing: Inspector Neil Durkan & District Engagement Officer (DEO) Kelly James.

Parish Councils Warnham & West Chiltington: Sally Pavey, Vivienne Gibson & Derrick Frost. (Derrick & Vivienne are also Coordinators).

Apologies: Brian Aldred, Martin Bruton, Arthur Carden, CI James Davidson, Pete Hansen, Brian Jacobs, Jason Lemm, CI Sarah Leadbeater, Chris Mennie, Gill Muncey, Roger Noel (RN) Derek Pratt, Jackie Reader, Martin Stafford, Guy Stanley, Maria Tynan, Morag Warrack, John Wright and Pete Wood (19).

1. The AGM opened at 10.00 am with a general welcome and a brief breakdown of the attendees' composition. Everyone present was provided with an information pack.
2. a) Chair's Report (see Appendix A) presented by Mary Irons; Mary highlighted various activities over the last year. A note of thanks was stated for the previous Chair Peter Wood, who stood down earlier in the year. Mary expressed her thanks to everyone and the Coordinators for their unstinting dedication. Long Service Award Certificates were presented to Andrew Moffat and Ken Broomfield, in recognition of their many years of exemplary support to HDNWA. Andrew was HDNWA Chair for over 10 years and he currently also serves as an active committee member. Andrew is also Vice Chair representing West Sussex for the NW Sussex Federation. Ken is a Membership Support Administrator and has performed various other Executive roles for HDNWA, including Chair for a year.

b) Presentation of '**Vision and Strategy (V&S)**' by Jonathan Dancer, who is the Managing Director for REDBOW Consultancy Group. Jonathan also serves on the committee. Jonathan outlined the background reasons for the V&S project which commenced in 2024. This included completing eighteen interviews with various parties. The feedback and results were anonymised and resulted in three Critical Success Factors which were outlined in the presentation. Jonathan will work closely with the committee to determine the next steps. Further updates will be provided.
3. a) A presentation of the Association's account for 2023-2024 was given on behalf of Pete Hansen by Ken Broomfield. The Association account was reviewed & approved by an independent verifier Mr Paul Flowerday (Accountant); highlights (i) zero income, (ii) £169.63 outgoings, (iii) end-of-year balance £1,655.49. No questions were received. The account was formally approved. Proposed by KB, Seconded by DF.

b) Vote to re-select Paul Flowerday as the independent verifier for the current Financial Year, 2024-2025. Proposed by DF, Seconded by MI. Approved.



4. Elections

i) Re-election of current Committee Members

Arthur Carden	Proposer MI	Seconded DF
Jonathan Dancer	Proposer MI	Seconded JE
John Evans	Proposer MI	Seconded JD
Mary Irons	Proposer SW	Seconded AM
Andrew Moffat	Proposer MI	Seconded DF

All were duly and individually re-elected.

It is with great sadness that we announce the passing of Arthur in January 2025. A special tribute will be issued.

Election of new Committee members, former Committee member Jackie Reader indicated her willingness to rejoin; Proposer MI, seconded JD – elected. No other nominations were received.

ii) Election of the Executive Committee

Chair	Mary Irons	Proposer AM	Seconded JD
Vice Chair	Andrew Moffat	Proposer MI	Seconded DF
Treasurer	Pete Hansen	Proposer MI	Seconded JD
Secretary	Mary Irons	Proposer DF	Seconded JD
*Liaison Officer	*John Evans	Proposer MI	Seconded AM
Projects & Workshops Lead	Mary Irons	Proposer DF	Seconded JD

**NB. After the meeting, John Evans wishes to consider the LO role, not necessarily take this on. There was a misunderstanding regarding the election. Mary Irons is still performing this role until anyone wishes to step forward and take this on.*

All the above were duly and individually elected, *however, taking into account the NB note.*

5. (Inspector Neil Durkan and DEO Kelly James joined the meeting at 11.05).

Presentation/update on police matters from Inspector Neil Durkan (ND). Due to the confidential nature of some items from ND's presentation, some details are excluded.

Other highlights:

(i) A newly refurbished meeting and collaboration room is available in the Neighbourhood Policing Team's (NPT) first-floor office area at Horsham Police Station. ND offered the use of this space to NW and other agencies, to book, please contact Neil or DEO Kelly James.

(ii) Neil now has three Sergeants, Kelly will provide an update to Mary.

(iii) A new 'Police Pod' pop-up hub is due to be set up in Horsham; the exact location is to be confirmed, but probably in the Carfax area. This Pod will be available to the police and other agencies.

(iv) The annual pre-Christmas Operation Tinsel will be held in December. MI asked if details could be made available to NW, and offered NW help.

(v) Ongoing work with the Business Crime Reduction Partnership (BCRP).

(vi) Three 'Local Policing for Local Communities' roadshow events were held in 2024, in Southwater, Billingshurst and Steyning. A recent planned event for Warnham had to be cancelled. Ten further events are planned for 2025.

(vii) The figures for different categories of crime were summarised by Neil. Horsham now has the lowest overall crime figure of all the seven areas served by Sussex Police. Although the overall figures are encouraging, some categories have increased, which include shoplifting/retail, hate-related and anti-social behaviour (ASB).



6. Question and Answer (Q&A) A few questions were raised and answered by Neil. Mary asked if Neil had considered a newsletter to help illustrate the police successes. Neil and Mary will discuss this further. Mary is currently researching the best software to be used, so this could be issued quarterly via the Alert messaging system subject to further discussions.

Mary also asked Neil how NW as a group could assist the police. Neil will give this further consideration. **AP** MI & ND to meet and discuss the above further.

Sally suggested taking photos to sell such events like today, and send to local papers, etc. Sally also suggested making contact with Parish Councils to help recruit younger blood and spread the word about NW. We concurred and took some photos. Mary will meet with the Chair of the West Sussex Association of Local Councils – **AP** MI/Trevor Leggo (TL). Contact has been made and a date will soon be arranged. **AP** MI/PW Photos are to be added to the HDNWA website shortly.

7. AOB. There was no other business raised.
8. Before the AGM closed, Andrew Moffat referenced the exemplary work that Mary Irons has done in the past few years. During a difficult 12 months for the Association, Mary has kept things running and shown unwavering dedication and support to others. All present showed their deep-seated thanks to Mary.

(Before the meeting, Mary distributed a folder of numbered documents for attendees to notify her or the mailbox of any documents they may like to assist them. A few requests have been processed.)

The AGM closed at 12:05 pm.

Many thanks to Sussex Police, notably Kelly, for facilitating the AGM at Horsham Police Station. Thank you to Ken for producing these notes and helping with all the refreshments at the AGM.

Thank you to everyone.

With kind regards

Mary Irons, Chair for HDNWA

Our website <https://www.horshamnhw.org.uk>

[Our mailbox: horshamnhw@gmail.com](mailto:horshamnhw@gmail.com)

Neighbourhood Watch Network (NWN): <https://www.ourwatch.org.uk/joinNW>

Facebook: @horshamneighbourhoodwatch

X: @HorshamNhw

Key – AP – Action Point.

A committee meeting did not follow. A copy of the HDNWA accounts is available on our website. A copy of the Chair's report is available on request via our mailbox.